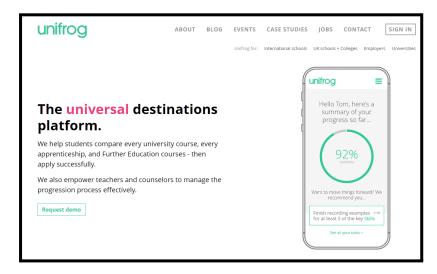
Accessing careers interview Action Plans on Unifrog

• Type Unifrog in your internet browser: www.unifrog.org



• In the top right hand corner, click



- In the first field within the sign in dialogue box, type your school email address
- Then enter the password you have previously chosen and click Sign in



• If you have forgotten your password select

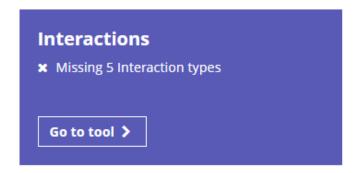
Reset password / Resend welcome email

- You will then be sent an email to your school account to reset your password.
- Once you have access to your Unifrog account you should see your action plan displayed on your main screen as a new task

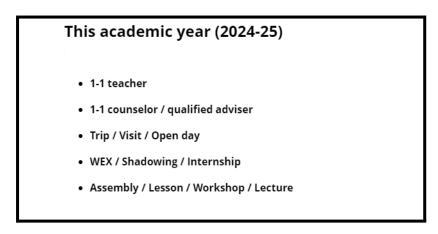
• If you are unable to see your action plan on the main screen, it can be accessed via 'Interactions Tool' instead.

To do this

On the main screen on unifrog scroll down to find the Interaction Tool Icon. This will
be under the heading Recording what you've done



You will then be able to see what you have done during your academic year to date.



- Click onto the
 1-1 counselor / qualified adviser
- Then click to open the attachment to view what was recorded during your interview

